BALY COSH: You will makin a skalp cosk to every day you allored the larger your traver will proved these skalp cosh at the wall of pair traverse devices generating as carefulate. Four Day 1 Dairy Cosh	1.	At the end of your training, you will be provided with <b>Daily Codes</b> for all days that you attended the event. These codes, and the online training evaluation, confirm your attendance and allow you to access your <b>Certificate</b> . Enter your <b>Daily Codes</b> by logging in to your account at <b>www.</b> <b>trainforchange.net</b> and typing the sign-in code for each day in the field provided under the event. You will enter a different sign- in code for each day that you attended. Enter one code at a time and click <b>Submit</b> after each entry.
Generate Certificate*     Wait until the training is complete and you have successfully retered in all the sign in codes you received for the training before generating a certificate.	2.	Once all sign-in codes have been entered, click on the <b>Generate</b> <b>Certificate</b> button that appears beneath the <b>Daily Code</b> window. This will redirect you to an evaluation form - the final requirement before being able to access your <b>Certificate</b> .
ution comments can be used for promotional purposes.	3.	Fill out all the required fields on your evaluation form, then hit <b>Submit.</b>
Certificates Valerie Bagley Two day ASAM Criteria Skill Building CERTIFICATE OF COMPLETION	4.	You will be redirected to the <b>Certificates</b> page. This page can also be accessed by clicking on the <b>Certificates</b> button in the left-hand column of your screen after login.
In the second se	5.	Here, you will see a certificate icon for all trainings you have completed with Train for Change <sup>®</sup> . Click on the <b>Download</b> icon in the bottom right-hand corner of the training certificate you would like to generate. A PDF of your certificate will begin downloading immediately.
	6.	If at any time you need to re-download your certificate, simply log in to your account, click on the <b>Certificates</b> button in the left-hand column of your login screen, and repeat the process above.

## **Please note:**

- Internet Explorer is incompatible with this process. If you're having issues, please try Chrome, Firefox or Safari internet browsers.
- Certificates can only be generated on computers. They will NOT download on mobile devices like smartphones or tablets.

